



E-Mail address:

**Please contact your agent for a copy of the insurance certificate.**

1. INSURANCE WILL ONLY COVER ITEMS LISTED ON THIS FORM. The terms and conditions of the insurance certificate, including exclusions, are noted on the last page of this form.
2. Miscellaneous items valued at under USD\$500.00 may be grouped together. In the event of a claim, grouped items will be averaged. HIGH VALUE ITEMS VALUED AT OVER USD\$500.00 PER ITEM OR SET MUST BE SPECIFICALLY DECLARED AND VALUED. Failure to comply will limit recovery to a maximum of USD\$500.00 per item or set.
3. You should be aware of the fact that the replacement value of your goods at the final destination might be higher than at origin. Insure your shipment accordingly as it will be co-insured if adequate protection has not been secured. Note: All items in the shipment must be insured. Any policy that covers only a limited number of items in the shipment may be subject to rejection or co-insurance.
4. Do not list jewelry, cash, watches, stamps, negotiable instruments or items of a similar nature as they are excluded from coverage. Additional exclusions are noted on the last page of this form.
5. A separate inventory is required if you have both an air and a surface shipment or if two delivery points are involved.
6. Use of a separate valued inventory is acceptable to the underwriters. If you have completed another inventory, sign and date this form and attach your personal list. (Rev: 03/2013)

[illegible]

**GRAND TOTAL:**

**DATE:**

**PERSONAL AND HOUSEHOLD EFFECT SHIPMENT TERMS AND CONDITIONS**  
**INSURANCE WILL NOT COVER ANY CLAIM FOR:**

- (A) loss or damage arising out of the acts of any government, customs authority or official confiscation. Consequential losses due to delay or any depreciation in value are not covered.
- (B) items missing from owner packed cartons. Claims will not be honored for the loss of any owner packed carton unless the shortage has been noted at the time of delivery and reported to I.T.I. within 45 days of delivery.
- (C) loss due to damage or breakage of items in owner packed cartons, crates, or containers.
- (D) loss or damage to jewelry, gem stones, cash, currency or bank notes, deeds, travelers cheques, coin or stamp collections, alcoholic beverages, negotiable items, contraband or other like items.
- (E) loss or damage caused by wear and tear, changes in climatic conditions, infestations or inherent vice.
- (F) any internal electrical or mechanical component of any device unless exceptions are noted at the time of delivery for external damage to such property. Loss of data and recalibration are also excluded. Electrical or mechanical malfunctioning coverage, excluding automobiles, is available for a nominal additional premium.
- (G) loss or damage to any item unless the premium for the insurance has been received by I.T.I.
- (H) loss or damage to automobiles while being driven under their own motive power except while on the premises of the port.
- (I) marring, denting, chipping or scratching on automobiles, motorcycles or other motor vehicle over three years old.
- (J) non-factory installed accessories or removable items on automobiles. Goods of a personal nature shipped inside an automobile are also excluded.
- (K) wrinkled or soiled clothing, linens, drapes and rugs.
- (L) marring, scratching, denting, chipping or rubbing on items which have been received by the carrier as condition unknown.
- (M) concealed missing or non-delivery of a shipping package if the delivery receipt shows that all packages were delivered to the final destination.
- (N) items not listed on the inventory prepared at origin. Items not shipped are not insured.
- (O) appraisal fees, shipping charges, damages caused during assembly or disassembly, items having no commercial value, items of sentimental value or property damage.
- (P) an entire set if any single item(s) is lost or damaged. Payment will only be made for the proportionate value of the item(s) lost or damaged. Pairs and sets coverage is available for a nominal additional premium.
- (Q) loss caused by nuclear reaction, radiation or radioactive contamination, whether controlled or uncontrolled, however caused.
- (R) physical loss or damage to the property carried out for political, terroristic or ideological purpose when property is in storage.
- (S) loss and/or damage on door to port shipments unless exceptions are noted when the shipment is received at the port of discharge.
- (T) loss or damage to plasma televisions, monitors or like items.
- (U) structural damage to system or kit furniture constructed of veneered chipboard or similar, or any reduction in the quality thereof arising as the result of dismantling or reassembly of any such items of furniture.
- (V) experimental or prototypical automobiles.
- (W) loss or damage attributable to fumigation or contamination of the shipment from any cause.
- (X) loss or damage to live or perishable items.

If underwriters replace, make a total loss payment or pay the insured amount as shown on the valued inventory for a damaged article, they, at their option, have the right to salvage the damaged article. The insurance company reserves the right to inspect and verify all reported damages and to require substantiation of any claimed amounts, values of items claimed or proof of ownership.

Coverage includes 90 days storage at origin and/or destination within an approved warehouse. Mini storages, self lock areas, garages and other like facilities are not considered approved warehouses. Should the storage period exceed 90 days, the assured or the assured's agent must promptly notify I.T.I. of the delay and pay an additional premium.

The disposal or additional transportation of any damaged item(s) is prohibited unless approval has been obtained from I.T.I. or your claim has been completed

CLAIMS MUST BE SUBMITTED IN WRITING TO I.T.I. WITHIN 45 DAYS OF DELIVERY. All claims payments, minus any applicable deductible, will be made in U.S. Dollars and will be based on the exchange rate in effect at the time the shipment is declared to I.T.I. The claim settlement will be the lesser of repair costs, replacement costs, or the amount as shown on the itemized and valued inventory. Underwriters will not pay more than 50% of the insured value for repairs. (Rev: 03/2013)